

FUND GENERAL	110 DEPARTMENT LAW	64 DIVISION	320 ACTIVITY	50000
BUDGET COMMENTS				
The Law Department's 1983 budget shows an increase of \$80,025 or 15.8% above the 1982 adopted budget.				
Personal Services account for \$77,007 of the increase in this budget. This increase is due to several factors: (1) the 6% salary improvement, merit and longevity increases; (2) addition of one Attorney II position hired to administer the diversion program; and (3) elimination of a \$34,733 charge to Tort Liability and CDBG funds.				
Contractual Services reflect a minor increase of \$2,057, due to increased costs for censure, travel subscriptions and maintenance agreements.				
Commodities show an increase of \$961 to cover increases associated with printing, postage, office supplies and equipment repair.				
No Capital Outlay is budgeted in 1983.				
ACCOUNT CLASSIFICATION				
PERSONAL SERVICES				
110 Salaries & Wages				
TOTAL PERSONAL SERVICES		\$427,225	\$467,458	\$544,465
CONTRACTUAL SERVICES				
210 Utilities				
220 Communications		\$ 7,597	\$ 5,774	\$ 6,178
230 Transportation		5,413	6,275	6,675
240 Advertising		--	--	--
250 Insurance		--	--	--
260 Dues and Subscriptions		10,072	8,695	8,880
270 Professional Services		150	--	--
295 Other Contractual Services		10,530	10,683	11,751
TOTAL CONTRACTUAL SERVICES		\$ 33,762	\$ 31,427	\$ 33,484
COMMODITIES				
310 Office Supplies				
320 Clothing and Linen		\$ 6,010	\$ 7,305	\$ 7,995
330 Food, Drugs & Chemicals		455	500	500
340 Opr. Supplies - Buildings & Improvements		--	--	--
350 Repair Parts - Buildings & Improvements		--	--	--
360 Operating Supplies - Equipment		--	--	--
370 Repair Parts - Equipment		863	710	981
390 Minor Apparatus and Tools		--	--	--
TOTAL COMMODITIES		\$ 7,328	\$ 8,515	\$ 9,476
CAPITAL OUTLAY				

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WORK PROGRAM

The Law Department represents the City in all legal actions brought against the City or initiated by the City, including prosecution in the municipal court. The department investigates and makes recommendations on claims for damages filed against the City, and provides legal counsel to the City Commission, City Manager, and departments, boards, agencies, utilities and commissions of the City.

Other responsibilities are to draft and approve ordinances, resolutions, contracts, and other legal instruments; to render legal opinions as requested; and to provide legal assistance in labor relations, cable television matters, and the City's legislative program.

The City Attorney is also charged with the responsibility of administering a diversion program for DUI first-time offenders.

POSITION TITLE	EMPLOYEES			1983 EMPLOYMENT RANGE	BUDGET 1982	BUDGET 1983
	BUDGET 1981	BUDGET 1982	BUDGET 1983			
Director of Law and City Attorney	1	1	1	E-3	\$ 59,893	\$ 59,893
First Attorney	1	1	1	639	47,870	47,870
Senior Attorney	2	2	2	637	81,178	88,002
Attorney III	1	1	1	635	34,355	37,759
Attorney II	4	4	5	633	121,594	160,401
Attorney I	2	1	1	628	20,760	22,887
Attorney (P.T.)	3	3	3	627	68,879	74,200
Administrative Secretary	1	1	1	620/21	17,784	18,852
Legal Secretary	3	3	3	620	47,058	51,260
Secretary	1	1	1	618/19	13,614	15,692
Typist Clerk	1	1	1	614	12,166	13,477
Subtotal	20	19	20		\$525,151	\$590,293
ADD: Longevity					2,430	2,804
27th Pay Period					20,366	--
LESS Charges:						
Tort Liability					(47,057)	(25,568)
Workers' & Unemployment Compensation					(21,432)	(23,064)
Community Development Block Grant					(12,000)	--
TOTAL					\$467,458	\$544,465